



## **STANDARD OPERATING PROCEDURES: LEARNERS EXITING ST MARTINS PRE-PRIMARY SCHOOL AT 12:30pm**

- At 12:20pm, teachers will sanitise all the learners' hands.
- At 12:25pm, the learners will be sitting in designated seating areas.
- There are allocated pick-up zones for the classes.
- Younger siblings may be picked up at the older child's pick-up zone.
- YELLOW GROUP, GREEN GROUP and RED GROUP parents are to come down Brooklands Crescent and turn left into Chelsea Drive. From the Church gate, a teacher will bring the child to the vehicle and parent will open the door from inside the vehicle and let the child in.
- PURPLE GROUP, BLUE GROUP and ORANGE GROUP parents are to access Regent Place from Old Mill Way. From the School gate, a teacher will bring the child to the vehicle and parent will open the door from inside the vehicle and let the child in.
- PARENTS MUST BE MINDFUL OF BLOCKING PEOPLE'S DRIVEWAYS AND ARE ADVISED THAT THEY WILL NOT BE PERMITTED TO EXIT THEIR VEHICLES OR ENTER THE SCHOOL PREMISES.
- Parents should travel in the identified direction, please do not access the drive-through from the wrong side.